



# Business, Management & Administration

Requires short-term to moderate on-the-job training of 1 - 12 months.....

- Bookkeeping, Accounting & Auditing Clerks
- Customer Service Representatives
- Executive Secretaries & Administrative Assistants
- Human Resources Assistants
- Office Clerks, General
- Payroll & Timekeeping Clerks
- Receptionists & Information Clerks



Entry Wage	Average Wage
\$ 9.17	\$13.45
\$10.13	\$13.29
\$12.57	\$16.81
\$12.07	\$15.58
\$ 7.43	\$10.91
\$11.79	\$15.31
\$ 8.15	\$10.92

Requires long-term on-the-job training of more than 1 year or work experience in a related occupation.....

- Cost Estimators
- Emergency Management Specialists
- Interpreters & Translators
- Managers, All Others
- Supervisors/Managers of Office & Admin. Support Workers



\$17.48	\$27.51
\$16.11	\$24.45
\$ 8.91	\$13.58
\$26.87	\$41.93
\$14.28	\$21.49

Requires post-secondary vocational training or Associate's Degree.....

- Appraisers & Assessors of Real Estate
- Legal Secretaries
- Medical Secretaries



\$12.89	\$17.61
\$ 9.89	\$12.50
\$10.50	\$12.94

Requires minimum of Bachelor's Degree.....

- Accountants & Auditors
- Budget Analysts
- Business Operations Specialists
- Compensation, Benefits & Job Analysis Specialists
- Credit Analysts
- Employment Interviewers
- Employment, Recruitment & Placement Specialists
- Financial Analysts
- Financial Specialists
- Human Resources, Training & Labor Relations Specialists
- Logicians
- Meeting & Convention Planners
- Personnel Recruiters
- Property, Real Estate & Community Association Managers
- Public Relations Specialists
- Training & Development Specialists



\$16.40	\$25.54
\$16.03	\$26.34
\$ 8.13	\$22.14
\$13.40	\$20.12
\$15.51	\$22.32
\$15.01	\$22.26
\$15.01	\$22.26
\$17.01	\$25.56
\$16.83	\$28.00
\$17.02	\$23.23
\$20.04	\$34.05
\$16.15	\$19.19
\$15.01	\$22.26
\$22.86	\$24.66
\$14.44	\$18.56
\$13.74	\$19.00

Requires Bachelor's or higher degree plus work experience.....

- Administrative Services Managers
- Chief Executives
- Compensation & Benefits Managers
- General & Operations Managers
- Human Resources Managers
- Management Analysts
- Public Relations Managers
- Training & Development Managers



\$17.98	\$27.14
\$44.17	\$76.15
\$22.25	\$33.26
\$20.02	\$38.18
\$24.22	\$25.25
\$19.20	\$38.06
\$19.82	\$26.74
\$25.38	\$39.65

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